

CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Tuesday, June 14, 2016  
3:20 PM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

John Gage  
Stephanie Igoe  
Simone Lacroix  
Dr. Aman Nanda, Chairperson

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Examiners for Nursing Home Administrators was held on Tuesday, June 14, 2016, at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 3:20 pm on a motion by Dr. Nanda and seconded by John Gage. Motion carried.

2. Presentation of the February 2, 2016 board meeting Open Session Meeting Minutes

Motion was made by John Gage and seconded by Dr. Nanda to accept the Open Session minutes of February 2, 2016. The Board voted unanimously to approve the Open Session minutes as amended. Motion carried.

3. Board Manager Report

- a. 2016 Issued Licensees
  - Paul Ashu Fuanyi
  - Renee Irene Bogard
  - Steven Lawrence Vera
  - Laura Nicole Wischnowsky
  - Kenneth N. Rozenberg
  - Joshua Phillip Bernard
  - Scott Anthony Bullock
  - William Patrick Fleming, III

Donna Valletta reported there are 246 Active Nursing Home Administrator licenses. In 2016, the Department issued 8 licenses. The Nursing Home Administrators are in the midst of a renewal cycle as licenses expire on June 30, 2016.

b. Applicant BCI Requirements

Although the statute and regulations do not have a BCI requirement, applicants are required to submit a BCI from the RI Attorney General's office. The Board inquired if the Department would accept the national BCI when it is included by the applicant. Donna Valletta to research and advise.

- c. Professional Examination Services (PES/Proexam) and PSI Services partnership, Testing Development and Testing Center Services transition

The National Association of Long Term Care Administrator Boards (NAB) will transition test development and testing center services from Professional Examination Services (PES/Proexam) to PSI Services in July 2016. Stephanie Igoe will contact NAB to confirm the number and location of the testing center(s) for Rhode Island candidates.

- d. National Association of Long Term Care Administrator Boards (NAB) 2016 Annual Meeting, June 8-10, 2016 Cleveland, Ohio  
- Overview presented by Stephanie Igoe

Stephanie Igoe did not attend the NAB annual meeting due to scheduling conflicts.

#### 4. Motion to adjourn to Closed Session

Motion was made by Dr. Nanda and seconded by Simone Lacroix to adjourn to Closed Session at 3:40 PM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

#### 5. Motion to return to Open Session

Motion was made by Dr. Nanda and seconded by Simone Lacroix at 4:07 PM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

#### 6. Final Actions on all votes taken in Closed Session

- The board reviewed and proposed action on one (1) case.

7. Adjournment

The next Board of Examiners for Nursing Home Administrators meeting will be held Tuesday, July 12, 2016 at 3:15 PM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Dr. Nanda and seconded by Simone Lacroix to adjourn at 4:09 PM. Motion carried.

Sincerely,

*Donna Valletta*

Donna Valletta  
Board Manager  
Center for Professional Boards and Commissions